

# THURSDAY TRAINING

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Digital Maldives for  
Adaptation, Decentralization  
and Diversification





## Navigating New Horizons

The DMADD team carries out monthly workshops named 'ThursdayTraining'. These short trainings aim to facilitate knowledge sharing among its members. The sessions are planned to be conducted on the last Thursday of every month.

The primary objective of these workshops is to enhance mutual understanding and upskilling among team members, ultimately contributing to the achievement of the project's overarching goals. The D'MADD team will share insights related to their work as well as have the chance to impart valuable experiences and life lessons that could benefit the entire team.

This initiative not only promotes professional growth but also strengthens the bonds within the DMADD team, setting a positive tone for collaborations and teamwork.



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[dmadd.gov.mv](http://dmadd.gov.mv)



## Procurement Process

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Today's, training was carried out by Ms. Shama/ Procurement Specialist. The training was about "Evaluation". She explained the types of procurement practiced in World Bank procurements.

The Key Takeaways from the training

- The training outlined different procurement processes, each with specific evaluation criteria and steps.
- We should always ensure that all mandatory requirements are met at various stages of the procurement process, to be in line with the regulation and avoid incidents.
- The evaluation process aims to identify the most qualified and advantageous proposals or bids based on a combination of technical, commercial, and cost criteria.

## Procurement Process

It depends on the nature of procurement:

RFQ

EOI

RFP

RFB

## RFQ EVALUATION

The evaluation of the quotations and contract award shall be carried out according to the criteria specified in the RFQ. The terms of the accepted quotation shall be incorporated in a contractually binding document.



## EOI

- A preliminary evaluation of all EOIs is conducted to shortlist the most qualified firms.
- Criteria such as relevant experience, past performance, and capacity to deliver are assessed.
- Based on the evaluation, a shortlist of firms is created, and these firms are invited to submit detailed technical and financial proposals.



## Request for Proposal

### **INITIAL SELECTION**

1. Substantial responsiveness: each application must be substantially responsive to:
  - a. Preliminary examination: preliminary check that all mandatory RFP process requirements are substantially met
  - b. Qualification criteria: assessment to check each applicant meets the qualification criteria
2. Ranking: substantially responsive applications are assessed against rated type criteria and ranked in order of scores.
3. Top ranked applications are initially selected to participate in the next stage.

### **REQUEST FOR PROPOSALS**

1. Substantial responsiveness: each technical proposal must be substantially responsive to:
  - a. Preliminary examination: preliminary check that all mandatory RFP process requirements are met
  - b. Qualification criteria: assessment to check each applicant still meets the qualification criteria from the initial selection stage
2. Evaluation of Technical Proposal
3. Evaluation of Financial Proposal
4. Most Advantageous Proposal: the qualified proposer whose proposal is substantially responsive and has the highest overall score.

## Request for Bids

### **Prequalification (Optional)**

Each applicant must meet all qualification criteria

### **Request for Bids**

3 Step Evaluation

1. Substantially Responsiveness (Verification, Eligibility, Bid/Proposal Security, Completeness of Application/Bid/Proposal)

A. Preliminary examination: Preliminary check that all mandatory RFB process requirements have been substantially met

B. Technical and commercial Evaluation: Assessment to ensure all mandatory technical and commercial requirements are substantially met based on pass/fail (Qualifying) criteria

2. Evaluation of cost: apply cost evaluation methodology to determine the lowest evaluated cost



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Procurement Specialist





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